

RECRUITMENT RULES

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GOVERNMENT OF PUDUCHERRY
HOME DEPARTMENT

(G.O. Ms. No. 2, dated 24th January 2013)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with the Notification No. F.5/4/65-GP, dated 11th January 1965 of the Ministry of Home Affairs, Government of India, New Delhi, and in supersession of the Home Department's notification issued in G. O. Ms. No. 37, dated 23rd November 1998 and published in the Supplement to the Official Gazette No. 52, dated 29th December 1998, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry hereby makes the following rules regulating the method of recruitment to the Group 'C' posts in the Fire Service Department, Government of Puducherry, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Government of Puducherry, Fire Service Department Group “C” Posts Recruitment Rules, 2012.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Number of posts, its classification and Pay Band and Grade Pay/Pay Scale.*— The number of the said post, its classification and the Pay Band and Grade Pay/Pay Scale attached thereto shall be as specified in columns (2) to (4) of the Schedules annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said posts, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedules.

4. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect the reservations, relaxations in upper age-limit and other concessions required to be provided for the scheduled castes and other special category of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE—I

RECRUITMENT RULES FOR THE POST OF FIREMAN DRIVER GRADE - III

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| 1. Name of the post | : Fireman Driver Grade-III |
| 2. Number of posts | : 14 (Fourteen) [2013] Subject to variation dependent on work-load. |
| 3. Classification | : General Central Services–Group 'C' Non-Gazetted–Non-Ministerial. |
| 4. Pay Band and Grade Pay/Pay Scale | : Pay Band-1 ₹ 5,200-20,200 + Grade Pay ₹ 1,900 |
| 5. Whether selection post or non-selection post | : Not applicable |
| 6. Age-limit for direct recruits | : Between 20 and 30 years (Relaxation of age-limit will be made as per rules in force). |
| | <p><i>Note :</i> (1) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates.</p> <p><i>Note :</i> (2) In the case of recruitment made through Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.</p> |
| 7. Educational and other qualifications required for direct recruits. | <p>(i) Should have passed S.S.L.C. (X Std.) or its equivalent;</p> <p>(ii) Should possess a valid Heavy Motor Vehicle Driving Licence;</p> <p>(iii) Physical standards, competency test, medical standard and written test as prescribed in the Annexure.</p> |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. | : Not applicable |
| 9. Period of probation, if any | : Two years |
| 10. Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. | <p>: By direct recruitment</p> <p><i>Note:</i> (1) The candidates appointed to the post shall undergo six months training in Fire Fighting and Pump Operation and other six months in-service training to be conducted by Fire Service Department.</p> |

Note : (2) Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officials of Puducherry Administration:—

- (a) (i) Holding analogous posts on regular basis; or
- (ii) With three years regular service in posts in the Pay Band-1 ₹ 5,200-20,200 with Grade Pay ₹ 1,800, and
- (b) possessing the qualification prescribed for direct recruits under column (7).

11. In case of recruitment by promotion /deputation/ : Not applicable
absorption, grades from which promotion/deputation/
absorption is to be made.
12. If a Departmental Promotion Committee/Recruitment : *Group 'C' Departmental Promotion Committee (for
Committee exists, what is its composition? considering cases of confirmation)/Recruitment
Committee:—*
- (i) Secretary to Government (Fire Service) . . Chairman
 - (ii) Additional/Joint/Deputy/Under . . Member
Secretary to Government (Home).
 - (iii) Divisional Fire Officer . . Member
13. Circumstances in which Union Public Service : Not applicable
Commission is to be consulted in making
recruitment.

SCHEDULE—II

RECRUITMENT RULES FOR THE POST OF FIREMAN DRIVER GRADE - II

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|---|---|
| 1. Name of the post | : Fireman Driver Grade-II |
| 2. Number of posts | : 14 (Fourteen) [2013] Subject to variation dependent on work-load. |
| 3. Classification | : General Central Services—Group 'C' Non-Gazetted—Non-Ministerial. |
| 4. Pay Band and Grade Pay/Pay Scale | : Pay Band-1 ₹ 5,200-20,200 + Grade Pay ₹ 2,400 |
| 5. Whether selection post or non-selection post | : Non-selection |
| 6. Age-limit for direct recruits | : Not applicable |
| 7. Educational and other qualifications required for direct recruits. | : Not applicable |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. | : Not applicable |

9. Period of probation, if any : Not applicable
10. Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. : By promotion
11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion/deputation/absorption is to be made. : Promotion from Fireman Driver Grade-III with eight years service rendered in the grade after appointment thereto on regular basis and have successfully completed the training for two weeks at Fire Service State Workshop, Chennai or any other similar institution.
- Note : (1) The requirement of training prescribed under these rules for promotion is not applicable to the incumbents already holding the feeder post on regular basis on the date of commencement of these rules.*
- Note : (2) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.*
- Note : (3) For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an official prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Commission.*
12. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition? : *Group 'C' Departmental Promotion Committee (for considering promotion) :—*
- (i) Secretary to Government (Fire Service) . . Chairman
 - (ii) Additional/Joint/Deputy/Under Secretary to Government (Home) . . Member
 - (iii) Divisional Fire Officer . . Member
13. Circumstances in which Union Public Service Commission is to be consulted in making recruitment. : Not applicable
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SCHEDULE—III

RECRUITMENT RULES FOR THE POST OF FIREMAN DRIVER GRADE - I

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|---|---|
| 1. Name of the post | : Fireman Driver Grade-I |
| 2. Number of posts | : 17 (Seventeen) [2013] Subject to variation dependent on work-load. |
| 3. Classification | : General Central Services—Group 'C' Non-Gazetted—Non-Ministerial. |
| 4. Pay Band and Grade Pay/ Pay Scale | : Pay Band-1 ₹ 5,200-20,200 + Grade Pay ₹ 2,800 |
| 5. Whether selection post or non-selection post | : Non-selection |
| 6. Age-limit for direct recruits | : Not applicable |
| 7. Educational and other qualifications required for direct recruits. | : Not applicable |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. | : Not applicable |
| 9. Period of probation, if any | : Not applicable |
| 10. Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods. | : By promotion |
| 11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion/deputation/ absorption is to be made. | : Promotion from Fireman Driver Grade-II with five years service rendered in the grade after appointment thereto on a regular basis and have successfully completed the training for three weeks at Fire Service State Workshop, Chennai or any other similar institution failing which with combined regular service of 13 years in Fireman Driver Grade-III and Fireman Driver Grade-II of which not less than 3 years should have been rendered in the post of Fireman Driver Grade-II with successful completion of training. |

Note : (1) The requirement of training prescribed under these rules for promotion is not applicable to the incumbents already holding the feeder post on regular basis on the date of commencement of these rules.

Note : (2) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.

Note : (3) For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an official prior to 1-1-2006 the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Commission.

12. If a Departmental Promotion Committee/Recruitment : *Group 'C' Departmental Promotion Committee (for Committee exists, what is its composition? considering promotion):—*
- (i) Secretary to Government (Fire Service) . . Chairman
 - (ii) Additional/Joint/Deputy/Under . . Member
Secretary to Government (Home).
 - (iii) Divisional Fire Officer . . Member
13. Circumstances in which Union Public Service : Not applicable
Commission is to be consulted in making recruitment.

ANNEXURE

(FOR THE POST OF FIREMAN DRIVER GRADE-III)

Procedure/Standards for conducting physical measurement test, competency test, medical examination and written test for the recruitment of Fireman Driver Grade-III in Fire Service Department, Puducherry

1. *Physical measurements:* Physical standards— Eligibility conditions.

Height	Not less than 165 cms.
Chest	81-86 cms. with minimum expansion of 5 cms.
Weight	Body Mass Index (BMI should be 18.50 to 29.9 kg/M ²)

$$\text{BMI} = \frac{\text{Weight of person in kg.}}{\text{Height of the person in M}^2}$$

Physical measurements as prescribed in the eligibility conditions of the candidates will be done by the experts from the Education Department under the overall supervision of the Secretary to Government (Fire Service).

(i) Entries regarding physical measurements and physical efficiency test would be made in bound register (and not on loose sheets) and also in columns, provided for the purpose in the application forms, on the spot, at the time of measurement/test by the officer who takes the measurement in his own hand. No overwriting/erasing would be done under any circumstances and all legitimate corrections would be personally attested by the officer concerned and handed over to the Divisional Fire Officer who will scrutinize the records for their correct preparation and ensure their safe custody.

2. *Appeal.*—The appeal made by any candidate on the same day of the physical test will be examined and the decision of the Secretary to Government (Fire Service) in respect of the appeal shall be final.

3. *Competency test.*— (a) Driving; (b) Traffic Regulations; (c) Location of faults and carrying out minor running repair including change of wheels.

4. *Written test.*— (i) All candidates who qualify the physical standards and competency tests shall undergo a written test. The questions will be of objective type and will be generally of S.S.L.C. standard. The question paper will be of 100 marks of two hours duration, consisting of:—

Sl. No. (1)	Subject (2)	Maximum marks (3)
1	Mathematics and General Science	50 (Fifty)
2	General knowledge (History, Geography and Social Science) and current events.	50 (Fifty)
Total . .		100 (Hundred)

(ii) The written test will be in English and regional languages (*i.e.*) for Puducherry and Karaikal in Tamil, for Mahe in Malayalam and for Yanam in Telugu. It will however, be clarified to all the candidates that after selection, the training course will be in English and Tamil and all candidates have to learn and pass in Tamil language.

(iii) The selection will be based on the aggregate of marks obtained in both written test and competency test put together. There will be no personal interview.

(iv) After evaluation and preparation of result sheets, the answer sheets will be sealed and handed over to the Secretary to Government (Fire Service) for safe custody. Application forms / dossiers of candidates, who fail in the examination and application forms/dossiers of candidates who are included in the panel list will be retained till the declaration of result of next recruitment.

5. *Medical examination.*— The candidates who pass the written test shall be medically examined by various Specialists in General Hospital, Puducherry and finally certified by the Assistant Director (RMO) under the supervision of Medical Superintendent, General Hospital, Puducherry.

(a) <i>Eye sight</i>	:	Right eye	Left eye
(i) Distant vision		6/6 (snellen)	6/6
(ii) Near vision		0.5 (snellen)	0.5

Each eye must have a full field of vision,

(iii) Colour blindness, squint or any morbid condition of the eye shall be deemed to be a disqualification.

(b) *Hearing* : Free from any disability.

(c) *Defects or deformity* : Free from any defect or deformity of limbs.

(d) *Disease* : Free from hernia, piles, respiratory disease, diabetes or any other disease, which will adversely affect the work of Fireman.

(e) *Other* : Should not be flat-footed or suffering from knocked knees and bowed legs and should not be overweight.

6. *Procedure.*— (1) The testing procedure, time and venue would be decided and subject to change by the Secretary to Government (Fire Service) as and when the necessity arises.

(2) The competency test will be conducted by this Administration.

(3) All the physical standards, competency test, written test and medical examination will take place at Puducherry only.

7. *Relaxation of standard for candidates belonging to SC/MBC/OBC/BCM/EBC/BT.*— In case of requisite number of SC/MBC/OBC/BCM/EBC/BT candidates do not qualify in the select list up to the seats reserved for them, the Recruitment Committee will have full discretion to recommend SC/MBC/OBC/BCM/EBC/BT candidates who get next lower place in the examination except where such authority considers that the minimum standard necessary for the maintenance of efficiency of the administration has not been reached.

No relaxation other than those mentioned will be given in any manner to any community.

8. *Final list of selected candidates.*— The final list will be declared separately for General / SC / MBC / EBC / BT / OBC / BCM candidates and Ex-servicemen, as per the Government orders in force.

9. *Training and probation.*—The candidates who have been selected for the post of Firemen Driver Grade-III will remain on probation for a period of 2 years. They shall undergo a training in Fire Fighting and Pump Operation for six months and other six months in-service training to be conducted by Fire Service Department. The training will be conducted in English/Tamil. They shall complete the training successfully failing, which the training period will be extended once. They will be given three chances to pass the requisite test after the training.

(By order of the Lieutenant-Governor)

PANKAJ KUMAR JHA,
Additional Secretary to Government.